

Action Taken Report (ATR)

On the decisions taken in the IQAC meeting held on 17th March, 2020

Item No. s of Decisions Taken in IQAC Meeting, 17/03 / 2020	Action Taken / Initiated by the institute
A. Item 1 a of IQAC 03/2020 Ensuring timely completion of syllabus	All the course coordinators were asked to chalk out number of classes required to complete the syllabus and to revamp time table if needed.
B. Item 1 b of IQAC 03/2020 To provide value added sessions on subject matter and Soft skills	Course coordinator started having dialog with students to assess their needs for supplementary knowledge and skills before the session ends.
C. Item 2a of IQAC 03/2020 Arranging Remedial classes	Course coordinators were asked to analyse the results (both internal tests and main exams) and sort out slow learners and then arrange remedial classes for them.
D. Item 2b of IQAC 03/2020 Career Counseling sessions	Career counselling cell prepared the schedule to interact with final year students of all the programs
E. Item 3 of IQAC 03/2020 Exploring possibilities for organizing National level FDP/ Workshop after the semester exams (May-June)	Initial discussion was done with the senior faculty members to deliberate on the topics on which FDP or Workshop can be organised so that more external participants can join in utilizing their lean time.
F. Item 4 of IQAC 03/2020 Stocktaking of 3 rd AQAR preparation	Suggestions were well received and modifications done.

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