



## SCHOOL OF MANAGEMENT SCIENCES

Varanasi

(An Autonomous College)  
(Accredited 'A' Grade by NAAC)

### Minutes of the IQAC Meeting

*Date: November 15, 2021, Time: 3.00 pm*

*Venue: Director's Room*

A meeting of the members of the Internal Quality assurance cell (IQAC) of School of Management Sciences, Varanasi was held in the Meeting Room at the campus today, the 15 November, 2021 at 3.00 PM to discuss matters under the agenda. The Following Members were present:

1. Prof. P. N. Jha, Director	-	Chairperson
2. Dr. Sandeep Singh	-	Member
3. Dr. Kamal Sheel Mishra	-	Member
4. Dr. R. K. Singh	-	Member
5. Dr. Amitabh Pandey	-	Member
6. Dr. Amit Kishore Sinha	-	Member
7. Mr. Ram Gopal Gupta	-	Member
8. Mr. Saurabh Kumar Srivastava	-	Member
9. Mr. Veeresh Tripathi	-	Member
10. Dr. M.P. Singh	-	Representative of Management
11. Mr. Sanjay Gupta	-	From Administration
12. Dr. Pallavi Pathak	-	Coordinator

### Agenda:

#### Following matters were proposed to be discussed in the IQAC Meeting

- Conferment of Autonomous status under UGC Scheme.
- Apprise all the IQAC team members about AQAR/SSR for Autonomous colleges.
- Reviewing the schedule of guest lectures across all programmes
- Planning Outreach programmes and Alumni interaction series in the coming days.

After formal welcome by the IQAC Chairperson & Director, SMS Varanasi, Prof. P.N. Jha, IQAC Coordinator, Dr. Pallavi Pathak conducted further proceedings. Following business were transacted –

- A detailed discussion was done regarding changes required by the institution under various heads to abide by the norms as per the requirements of the autonomous college.

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- b) The format for SSR and AQAR is slightly different from that of affiliated colleges. Therefore, all the NAAC criteria coordinators were apprised of the data now required to be collected and maintained.
- c) It was decided in the meeting to conduct workshops and guest lectures on different subject areas as well as other relevant skills for all under graduate and post graduate classes.
- d) All the members agreed to increase the frequency of outreach programmes under the aegis of Rainbow Club and NSS and involve more students. It was also proposed to invite Alumni on continuous basis as a part of Alumni Interaction series

The meeting culminated with a formal Vote of thanks to the Chair and the Hon'ble members.

**(Dr. Pallavi Pathak)**  
Coordinator

**(Prof. P.N. Jha)**  
Chairperson

Copy to: All Concerned