Agenda of the Internal Quality Assurance Cell (IQAC) Meeting to be held on 29th May 2024

1. To confirm the minutes of the IQAC last meeting held on 11.03.2024

2. Preparation for the Meeting of Board of Studies of Department of Computer Science, Commerce, Management and Mass Communication, Academic Council and Governing body

3. To review examination preparation

4. To plan and finalize development programs for Support staff and Class IV employees

5. To discuss any other item(s) with permission of the Chair

Dr. Pallavi Pathak (IQAC Coordinator)



An Autonomous College Approved by : AICTE, Ministry of Education, Govt. of INDIA Affiliated to : AKTU, Lucknow & MGKVP, Varanasi

Minutes of the Internal Quality Assurance Cell (IQAC) Meeting held on 29th May 2024

A meeting of the members of the Internal Quality Assurance Cell (IQAC) of the School of Management Sciences, Varanasi was held in the Meeting Room at the campus today, the 11th March 2024 at 3.30 PM to discuss pertinent matters.

The Following Members were present:

- 1. Prof. P. N. Jha, Director 2. Prof. Sandeep Singh 3. Dr. Kamal Sheel Mishra 4. Dr. R. K. Singh 5. Dr. Amitabh Pandey 6. Mr. Ram Gopal Gupta 7. Mr. Veeresh Tripathi 8. Dr. M.P. Singh
- 9. Mr. Sanjay Gupta
- 10. Dr. Pallavi Pathak

- Chairperson
- Member
- Member
- Member
- Member
- Member
- Member
- **Representative Management**
- From Administration
- Coordinator

The following matters were proposed to be discussed in the IOAC Meeting

After a formal welcome by the IQAC Chairperson & Director. The following business was transacted -

Item No. 1: - The minutes of the IQAC meeting held on 011.03. 2024 were confirmed

- Item No. 2: (A) Stocktaking of agenda and the preparations for the Meeting of Board of Studies, Academic Council and Governing body was done. (B) Pending tasks according to the agenda of both were discussed and resolved.
- Item No. 3: Controller of Examination Mr. Sanjay Gupta apprised members about the preparedness for the End Semester examination.
- Item No. 4: It was decided to organise one programme each for Non-teaching staff and Class IV employees
- Item No. 5: It was decided to organise International Yoga Day like previous years' despite examinations. The session would be kept in second half

The meeting culminated with a formal Vote of thanks to the Chair and the Hon'ble members.

(Dr. Pallavi Pathak) Coordinator

(Prof. P.N. Jha) Chairperson

Copy to: All Concerned

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The Internal Quality Assurance Cell (IQAC) at School of Management Sciences, Varanasi held on 29th May 2024 at 3.30 PM in the meeting room

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Members present:

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١.	Prof. P. N. Jha, Director	-	Chairperson	¥1-
2.	Prof. Sandeep Singh	-	Member	YN
3.	Dr. Kamal Sheel Mishra	:	Member	y
4.	Dr. R. K. Singh	-	Member	AC
5.	Dr. Amitabh Pandey	-	Member	Ant
6.	Mr. Ram Gopal Gupta		Member	the
7.	Mr. Veeresh Tripathi	•	Member Verpedit of	MAR
Š.	Dr. M.P. Singh	_	Representative of Management	012
9.	Mr. Sanjay Gupta	•	From Administration	vel .
10	. Dr. Pallavi Pathak		Coordinator Pa	Jul
	 1. 2. 3. 4. 5. 6. 7. 8. 9. 	 No Name Prof. P. N. Jha, Director Prof. Sandeep Singh Dr. Kamal Sheel Mishra Dr. R. K. Singh Dr. Amitabh Pandey Mr. Ram Gopal Gupta Mr. Veeresh Tripathi Dr. M.P. Singh Mr. Sanjay Gupta Dr. Pallavi Pathak 	 Prof. P. N. Jha, Director Prof. Sandeep Singh Dr. Kamal Sheel Mishra Dr. R. K. Singh Dr. Amitabh Pandey Mr. Ram Gopal Gupta Mr. Veeresh Tripathi Dr. M.P. Singh Mr. Sanjay Gupta 	 Prof. P. N. Jha, Director - Chairperson Prof. Sandeep Singh - Member Dr. Kamal Sheel Mishra - Member Dr. R. K. Singh - Member Dr. Amitabh Pandey - Member Mr. Ram Gopal Gupta - Member Mr. Veeresh Tripathi - Member Dr. M.P. Singh - Representative of Management Mr. Sanjay Gupta - From Administration