

SCHOOL OF MANAGEMENT SCIENCES, VARANASI

Minutes of the IQAC Meeting

Date: October 31, 2019, Time: 1.00 pm

Venue: Meeting Room

A meeting of the members of the Internal Quality assurance cell (IQAC) of School of Management Sciences, Varanasi was held in the Meeting Room at the campus today, the 31st October, 2019 at 1.00 PM to discuss matters under the agenda. The Following Members were present :

1. Prof. P. N. Jha, Director	-	Chairperson
2. Dr. Sandeep Singh	-	Member
3. Dr. Kamal Sheel Mishra	-	Member
4. Dr. R.K.Singh	-	Member
5. Mr. Amitabh Pandey	-	Member
6. Mr. Kartikeya Singh	-	Member
7. Dr. M.P. Singh	-	Representative of Management
8. Prof. K.K.Agarwal	-	Stakeholder Nominee
9. Mr. Sanjay Gupta	-	From Administration
10. Mr. Rohit Mehta	-	Alumnus
11. Ms. Lovely Yadav	-	Student
12. Dr. Pallavi Pathak	-	Coordinator

Agenda :

Following matters were to be discussed in the IQAC Meeting

- i. To give final shape to the Second AQAR and to discuss shortcomings if any
- ii. To seek approval of IQAC upon readiness of AQAR 2018-19 to be presented before Governing Council
- iii. To discuss about Preparedness for the forthcoming Foundation day "Adharshila" celebration

After formal welcome by the IQAC Chairperson & Director, SMS Varanasi, Prof. P.N. Jha , IQAC Coordinator, Dr. Pallavi Pathak conducted further proceedings. Following business were transacted –

- a) Since AQAR has to be submitted within 90 days after the NAAC portal is opened for submission, a final discussion was held criteria wise. Suggestions were given by the members to simplify documentation from the next session.

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All the concerned coordinators for all seven criteria of assessment duly acknowledged and noted the same for facilitating data collection and compilation for AQAR

- b) It was unanimously decided by all the members that the AQAR 2018-19 is now ready to be presented in the upcoming Governing Council Meeting scheduled to be held on November 3, 2019 for seeking the approval.
- c) Finally, an overview of all the preparations made so far for Adharshila 2019 was discussed. Suggestions given to make the event even more successful were duly noted.

The meeting culminated with a formal Vote of thanks to the Chair and the Hon'ble members.



(Dr. Pallavi Pathak)
Coordinator



(Prof. P.N. Jha)
Chairperson

Copy to: All Concerned