

SCHOOL OF MANAGEMENT SCIENCES, VARANASI

Minutes of the IQAC Meeting

Date: September 24, 2018, Time: 1:00 pm

Venue: Executive Secretary's Chamber

A meeting of the members of the Internal Quality assurance cell of School of Management Sciences, Varanasi was held in the Executive Secretary's chamber at the campus today, the 24th September, 2018 at 1.00 PM to discuss matters under the agenda. The Following Members were present:

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| 1. Prof. P. N. Jha, Director | - | Chairperson |
| 2. Dr. Kamal Sheel Mishra | - | Member |
| 3. Dr. Sandeep Singh | - | Member |
| 4. Mr. Amitabh Pandey | - | Member |
| 5. Mr. Kartikeya Singh | - | Member |
| 6. Mr. Atish Khadse | - | Member |
| 7. Dr. M.P. Singh | - | Special Invitee |
| 8. Mr. Sanjay Gupta | - | Secretary |
| 9. Dr. (Mrs.) Pallavi Pathak | - | Coordinator |

Agenda : Following matters were decided to be discussed:

1. To take stock of the preparations for the upcoming National IT Conference
2. To discuss matters pertaining to concerted efforts for the compilation of First AQAR post accreditation which is to be submitted soon
3. Discussion about conducting IQAC Seminar/workshops on Revised accreditation framework and latest outcome based education system to create awareness among faculty members and
4. To emphasise upon the need to conduct guest lectures and workshops for students on various relevant themes along with motivating them to take certification courses.

Discussion :

After formal welcome by the IQAC Chairperson & Director, SMS Varanasi, Prof. P.N. Jha, IQAC Coordinator, Dr. Pallavi Pathak conducted further proceedings. Following business were transacted –

- a) A review of the preparedness for the upcoming National IT conference was made on the count of participation, Key speakers and other arrangements
- b) A criterion wise review of the AQAR compiled so far was done by the members and

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Suggestions given were duly noted. It was decided to update the IQAC tab on the SMS Website further as per AQAR compliance mentioned in the NAAC guidelines

- c) It was decided to conduct FDP/ Workshop on Revised Accreditation Framework (RAF) and Outcome based Education (OBE) at the earliest convenient date so that Faculty members have better understanding of nuances of each.
- d) It was agreed upon that a circular mentioning all the certificate courses available through IIT Bombay spoken tutorials and NPTEL will be notified among students and same will be available on i-campus for the ready reference. Teachers will be asked to encourage students to join these courses
- e) The members also decided that IQAC would be contacting Resource persons and organize Guest Lectures / workshops as per the curriculum requirements of the students of different programmes
- f) The members also suggested to organise events addressing the cross cutting issues as per earliest convenient time.

The meeting culminated with a formal Vote of thanks to the Chair and the Hon'ble members.

(Dr. Pallavi Pathak)
Coordinator

(Prof. P.N. Jha)
Chairman

Copy to : All Concerned